

2008-2009 Annual Report Tracking Worksheet

	Email All Recipients	Name of Report	Person Responsible	Date Due	Date added to Website	Date mailed to congregation	60 copies	Lunch ordered \$5 subway
***		Agenda	Susan Hegner					
		President's Report	Susan Hegner					
		Financials for Currently FY	Dick Rolfes					
***		Proposed Budget	Dick Rolfes					
***		Nominating Committee	Mary Thornton					
		Minutes from last year and Minutes of the Last Congregational Meeting	Sue Boone or Catherine Conover					
		Minister's Report	Abhi Janamanchi					
		Associate Ministers Report	Millie Rochester					
		Property Report	John Chase					
		Music Director's Report	Frank Wells					
		Committee Reports	All Committee Chairs					
		Administrative	Ken Suggs?					
		Art	Charlene Carnes					
		BARCC	Bill Norsworthy					
		Bridge						
		Buddhist Fellowship	Frank Tedesco					
		Cares & Concerns	Jackie Brown					
		Community Builders	Bill Norsworthy					

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		Covenant Groups	Helga Reaves					
		Denominational Affairs	Pat McGiverin					
		Finance	Ed Kraemer					
		Flowers	Carol Heichel/Helga Reaves					
		Hospitality	Soledad Loba					
		Leadership Development	Peggoty Cooper					
		Library	Pat St. Clair					
		Long Range Planning	Bob Buessing					
		Membership	Mary Thornton & Marie Chapman					
		Men's Group	Paul Langrock					
		Ministry	Marie Chapman, Sally Demerest, Diana Fraser					
		Music	Susan Golden/ Barry Skeete/Cathy Costa					
		Octagram	Nancy Warner					
		Office	Barb Brandt					
		Open Issues	Chuck & Dot Sollinger					
		Personnel	Ken Suggs					
		Planned Giving	Randy Cooper & Terry Stapleton					
		PSI Symposium	Bobbi Watson					
		Publicity	Ricardo Guice					
		Religious Education/Children	Millie					
		Religious Education/Adults	???					

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		Singles Fellowship	Soledad Loba					
		Social Activities	Ruth Samuels/Allyson Snell					
		Social Justice	Marlene Calderone					
		Special Events	Soledad Loba					
		Tech Team	John Fraser					
		Ushers	Eric Yeager					
		UU Women's Umbrella	Jeannie Shimer					
		Ways and Means	Joe Myers					
		Webmaster	John Conover					